



Job title	<i>Host</i>
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Duties and Responsibilities

- Hospitality-minded with an interest in fine dining cuisine and wine knowledge.
- Duties include, but not limited to, making reservations, seating guests, serving drinks, completing side work, organizing and stocking host stand and serving as liaison with front desk and restaurant managers for guest needs.
- Be knowledgeable about local entertainment options.
- Open Table knowledge.
- Table numbers, section divisions and position knowledge.
- Keep a neat, groomed appearance as per The Allison guidelines.
- Be in proper, clean, well maintained uniform at all times.
- Follow side-work directions and maintain restaurant in a clean, organized fashion.
- Stock host stand with needed supplies.
- Maintain sanitation and cleanliness per Jory and Oregon state health guidelines.
- Follow service guidelines through the complete meal service.
- Maintain service through closing.
- Serve as liaison with front desk and restaurant managers for guests needs and comments

Job Skills/Requirements/Qualifications

- Required experience: 1 year in a restaurant, stand alone or hotel preferred, but not required.
- Ability to work a flexible schedule to include weekends, evenings and holidays.
- Ability to effectively communicate with all team members.
- An enthusiastic, positive demeanor and desire to provide exceptional guest service.
- Background Check
- Drug Screening
- OLCC License
- Food Handlers Permit

Working conditions/Physical Requirements

Ability to be on your feet for 8 hour shifts.